

CHAMBERS WESLEYAN CAMP AND MINISTRY CENTER 2010 POLICY

1. USE OF KITCHEN/DINING HALL

		Summer Rates	Off Season
Daily-Dining Hall	75.00		150.00
Daily-Kitchen	100.00		150.00
-Hot Table	50.00 each		50.00 each
-Dishes	50.00 each		50.00 each
-Breakage And Cleaning Fee			110.00

Retreats:

1. The cooks are provided for all groups. This eliminates the responsibility for any unforeseen damages.
2. All retreats/camps are responsible for compensating the cooks.

2. USE OF CAMP FACILITIES

Pool Only (CNY Groups).....per hour per group.....	35.00
Pool Only (Outside Groups**). ....per hour per group.....	45.00
Pavilion Use.....suggested donation per group per day.....	25.00

**\*\* An outside group is defined as that group where the responsible person/group is "NOT" a member/adjunct of a Central New York District Wesleyan Church.**

3. USE OF RECREATIONAL EQUIPMENT

Camp owned equipment may be used by Central New York District groups. Other groups "MUST" sign out equipment and place a \$25.00 deposit, which will be refunded when all equipment is returned intact. Groups are responsible to replace damaged equipment.

A. Camper/Tent Lots

Daily Rates:		Family Camp Rates:	
3 point hook-up	26.00	3 point hook-up	195.00
2 point hook-up	21.00	2 point hook-up	145.00
Primitive	11.00	Primitive	75.00

Monthly Rates (30 Days of Use):		Unlimited Use With Storage (May 1 to Oct 15):	
3 point hook-up	285.00	3 point hook-up	888.00
2 point hook-up	225.00	2 point hook-up	690.00

Winter Storage 115.00 (On Site Oct 16 to Apr 30)

Air Conditioning: per day 11.00    30 days 27.00

Memorial Day/Labor Day Weekend:

3 point hook-up	70.00
2 point hook-up	60.00

If you plan on leaving your trailer past the Family Camp period, you must upgrade to 30-day rate or pay extra days at the daily rate.

\*\* Cottage owners who have a holding tank are responsible to get their tank pumped. Billing is your responsibility. \*\*

B. Cottage Rates

Site Rental	231.00
Insurance	35.00
Total =	266.00 plus property taxes

C. Meal Rates

Adult rates commence at 13  
 Child rates commence at age 4 to 12  
 Children 3 and under eat free

Single Day Rates:

Breakfast	Adult	4.00	Child	2.50
Lunch	Adult	5.50	Child	3.50
Dinner	Adult	7.50	Child	5.00
Full Day	Adult	17.00	Child	11.00

Multiple Day Rates:

5 Day	7 Day	9 Day	
Adult	65.00	87.00	130.00
Child	33.00	44.00	52.00
Family	195.00	240.00	298.00

PLEASE NOTE: A Family consists of a parent(s) and children up to a total of 4 people. Children must be your tax deductible dependent. Additional child add \$5.00/day.

5. REGULATIONS FOR TRAILER/TENT/CAMP SITE RENTALS

1. You will be charged for the site you occupy (whether 0-2-3 point site) regardless of whether or not you use all the facilities available on that site.
2. If a trailer/camper/tent site is to be rented for the season:
  - A. One half (50%) of the reservation MUST BE paid in advance by April 25.
  - B. Campers with reserved sites are requested to notify the Registrar by June 1 if they are unable to occupy their site at Family Camp.
  - C. A 25% credit of the paid amount, not including deposit, will be credited to their next year's deposit there by insuring reservations.

3. The location of any trailer/camper/tent site is chosen only with the approval of the proper camp Registrar. ALL campers MUST park in designated areas.

4. Repeat Reservations:

A. To retain a camp site for the NEXT camping season, reservations MUST BE MADE BY THE SECOND FRIDAY AT THE CLOSE OF THE WELCOME CENTER DURING FAMILY CAMP. Until then, the present leaser has first preference. (Unless 5.2 c applies)

B. After the close of Family Camp you may call the Registrar to reserve a site.

C. Before reservations can be made for the following year, ALL current fees shall be paid.

**\*\*Note: Welcome Center was formerly known as the Registration Office\*\***

5. The trailer lots directly below the tent site (#82-85 & 87) cannot be reserved for the following year. They are used for first time campers. If open after June 1 they can be used by others.

6. Handicap sites are available to those who hold handicap plates or permits.

Lots 76 and 77 are designated Wheelchair Accessible

Lots 78, 79 and 80 are designated Handicapped Accessible

7. No trailer/camper/tent site user may sublet their site.

8. Totally contained campers/trailers will be allowed to park free in the upper parking lot of the camp when ALL lower lots are rented. When lots are vacated, these self-contained units will be required to rent lots as others do.

## 6. CAMP SITE REGULATIONS

1. All camp sites are to remain clean and neat.

2. Debris and junk will not be allowed to accumulate.

3. Stay within the parameters of your site and respect your neighbors.

4. Be very cautious of your campfire. Do not place near your awning, propane tanks or any potential fire hazards as it can move rapidly out of control.

5. Always put the fire completely out before going to bed. Pour water on the fire, stir the coals and pour more water to ensure the fire is out.

6. Please leave your site clean upon the end of your stay and throw all garbage in the dumpsters.

All trailers across the campground MUST maintain a ten-foot clearance between them. It SHALL be measured from any appurtenances or add ons.

(All camp sites SHALL observe numbers 2,4,5 and 6 of Section 7)

## 7. RV PARK REGULATIONS

1. We MUST maintain 10 feet between every fourth and fifth trailer through the camp area. (pod system)

2. Before and after Family Camp we CANNOT use our awnings unless we have 10 feet between the awning and the next trailer.

3. We MUST maintain a 20-foot wide roadway through RV Park for fire equipment purposes. This means we CANNOT have any vehicles left around our campers. We can load and unload vehicles, but then move them to a designated area.

4. Campfires MUST be at least 10 feet away from the camper and be fully extinguished before leaving your campsite or retiring for the evening. Campfires SHALL NOT be left unattended. No cooking under the awning with open flame (i.e.:charcoal, gas, wood grills)

5. It is recommended that if you do not have a smoke alarm in your camper, purchase one and install it for your safety. Smoke alarms are available at the camp store.

6. Because of the seriousness of our situation with the State and the strong implications that could cause us to lose our permit, WE MUST COMPLY.

7. All camper trailers on a 3-point site must have a DOUGHNUT RING installed on their sewer hose to prevent drain spillage or blockage.

8. NO TRAILER SITE WILL BE RENEWED IF OUT OF COMPLIANCE WITH CAMP POLICY.

9. When the site becomes available (i.e.:when the trailer is removed from that site) that site will be made available to the next person on the waiting list.

## 8. RV OWNERSHIP TRANSFERS

1. Written notification of all onsite trailer sales must be given to Camp Committee prior to sale of the vehicle.

2. Transfer of ownership of an onsite trailer must be clean of all financial responsibilities owed to the Camp before sale can take place.

3. When a trailer is sold, the usage plan of the buyer will be conveyed to the seller while occupying the site.

## 9. PATIO/PORCH POLICY FOR TRAILERS

1. ALL plans for adding a patio or porch to an existing trailer lot, whether permanent or portable, MUST be submitted to the Camp Committee for approval prior to construction.

2. The planned patio/porch may not exceed the dimensions of the trailer and cannot go outside the borders of the trailer lot.

3. Due to weather, safety and appearance considerations, the only acceptable construction materials for a patio/porch are concrete or pressure treated lumber.

4. Any permanent patio/porch cannot be built on top of any water, sewer or electrical lines.

## 10. CAMP OWNED LODGING

**The following discount will be given: Stay 4 days & receive a 10% discount. Stay 9 days & receive a 20% discount.**

1. There is absolutely no cooking in any camp owned lodging with the exception of the Motel Units.

Name	Accommodates	Rates Per Night
New Dorm	6	47.00
Retreat Center	2	42.00
Motels Units	6	42.00

Big Dorm	3 or 4	35.00
Large Cabin	10	37.00
Small Cabin	7	31.00
Creek Side	8	31.00

**FOR 2010 - Due to the upgrade of the rooms in Willet and Canandaigua, the following applies:**

**Rent a block of 4 rooms = \$90.00 a day. It equals buy 3 & get 1 free.**

**Note: This year only, those having reserved the building the cost will be \$50.00 a day**

Willet (Entire Floor)	6 or 8	30.00 per floor
Canandaigua		30.00 per floor
Workers Cottage	2	16.00
Child Care Center*		7.50

\*Not always available during Family Camp – see Registrar for availability.\*

## 11. EXTRA CAMPERS AND TENTS

1. Placed next to cottages and trailer sites maybe used ONLY for the “immediate family of the lessee or renter of the site”. (i.e. persons that are family tax deductions).

2. All teenagers MUST be directly responsible to a parent or parental designee (assigned note from parents or legal guardians must be in the possession of the parental designee) and MUST be housed in the family housing.

3. Families bringing guest sunder 18 years of age MUST house them as part of the family. (See also 4 c)

## 12. RESERVATIONS

Reservations for Camp Owned Lodging or Camping Sites maybe made for the next year upon payment of a deposit as noted below.

1. Reservations for Camp Owned Lodging require a deposit of \$10.00/day for the dates being reserved.

2. Reservations for Camping Sites require a minimum of \$20.00

3. Deposits are applied to the following season’s invoice. Invoices are sent out in March after the DBA approves the rates for the next camping season.

4. Deposits are NON REFUNDABLE and CANNOT be applied towards a future year.

5. Deadlines to ensure reservations for the following year must be made by the second Friday at the close of the Welcome Center during Family Camp.

## 13. RESERVATION CONFIRMATIONS

1. Camp owned lodging and campsite reservations require the additional payment of half the balance due and postmarked by April 25.

2. Specifications of the desired dates need to be confirmed in writing also by April 25.
3. Confirmations by way of postcard will be sent out to confirm balance and dates of reservation.
4. A person is responsible to pay the amount of days that they reserve.
5. All fees MUST be paid by the end of Family Camp.
6. Unpaid accounts are subject to a 10% penalty.

#### 14. REGISTRATION

For safety and communication purposes, ALL campers(including those in private cottages MUST register at the Welcome Center upon arrival. Forms and a registration box are available 24 hours a day. Welcome Center Office hours for Family Camp is noted below–any unforeseen changes will be noted at the office door.

**The Welcome Center hours will be posted on the building.**

**PLEASE NOTE: In view of the requirements of the State of New York, the facilities of the camp, (dining hall, pool, washrooms, playgrounds) are reserved during children's and youth camps for the exclusive use of the registered campers and workers.**

#### 15. TELEPHONE MESSAGES

A messenger will attempt to contact the person. If unable to find – messages are posted at the Welcome Center message board.

#### 16. LAUNDRY

The laundry room is for camp use ONLY. Campers are to use the Laundromats in nearby towns. EXCEPTIONS: Check with the Camp Matron to see available times to do laundry. No outside laundry can be done until camp laundry is finished. Those allowed to use camp facilities other than for official use include:

1. Staff needing to do laundry in order to carry out their responsibilities.
2. Camp staff who remain on the grounds to serve the following week.
3. Campers ONLY If an emergency arises or no transportation is available.

Dryers are to be used only if the weather does not permit drying outside. DO NOT LEAVE CLOTHES ON THE LINE OVERNIGHT. NO LAUNDRY ON SUNDAYS.

#### 17. CAMP DRESS

We encourage the Christian standard of modesty in clothing. Appropriate attire is encouraged for Sunday and evening worship services. Pool policy states that swimmers MUST be covered to and from the pool. This policy will be strictly enforced.

## 18. FAMILY CAMP MEALS

1. It is strongly recommended that meal tickets be purchased at least one meal in advance to facilitate meal planning by the Dining Hall personnel. (see section 4:d for meal rates)
2. Individual meals and meal plans are sold at the Welcome Center.
3. Meals can be purchased at the door of the Dining Hall but only for the meal being served.
4. Family Meal Plan consists of a parent(s) and children up to a total of four (4) people. Children must be tax-deductible dependents. Grandparents, grandchildren, nieces, nephews, cousins, etc are not included in the plan unless they are your tax deductible dependents.

## 19. COTTAGE OWNERS REGULATIONS

1. The land for all cottages is leased, not sold.
2. Lots for cottages are available at no cost.
3. Site location MUST be approved by the Camp Committee.
4. All cottage owners will be asked to sign a lease agreement.
5. Construction of new cottages MUST be completed within a year of the time of approval and presentable by the beginning of district conference.
6. All plans for building, additions, and major repairs MUST be approved by the Camp Committee and meet specified requirements, which are minimum of 192 square feet, or 12 x16' or a maximum of 576 square feet or 24 x24'. A building permit MUST be obtained from the Town of Catlin. According to the Town of Catlin: A building size of 10' x14' or smaller does not require a building permit.
7. Private cottages may have flush toilets and showers with use of a holding tank approved by the Camp Committee. Holding tanks are permitted with specific approval and a permit MUST be obtained from the Chemung County Health Department at 607-737-2019.
8. Cottages MUST be kept in good exterior condition and be painted on the outside. Debris and junk will not be accumulated around the cottage. (as per leasing requirements)
9. No electric heaters are to be used during Conference and Family Camp because of electrical overloads.
10. Propane tanks MUST be chained against the building to avoid tipping over. They MUST be a minimum of three feet away from a window or door.
11. Air conditioners are NOT allowed due to electrical overload unless medical conditions require it.
12. Please be considerate of others in activities and entertainment after 11:00pm
13. TAXES AND INSURANCE: Referred to the Camp Treasurer.
14. LEASE AND TRANSFER OF PROPERTY  
All sales and transfer MUST be approved by and registered with the Camp Committee and District Board of Administration.
15. Cottage assessments are to be paid in FULL by September 1. Thereafter delinquent accounts will be charged late fees. The late fee will be \$10 during October, with an additional \$5 charge each month thereafter.
16. After a cottage assessment is delinquent for one (1) year, the cottage will be put up for sale upon due notification.

## 20. DELINQUENT COTTAGE ASSESSMENTS

1. A registered letter will be sent to said owner of ALL unpaid assessments prior to the end of the first year.
2. Taking into consideration any hardships, a reasonable payment plan SHALL be made with the Camp Manager.
3. If no effort has been made on the part of the cottage owner with 30 days, another registered letter will be sent informing the owner that the cottage will be sold for all unpaid assessments.
4. Residue from the sale after payment of all unpaid assessments SHALL be restored to the seller.
5. The cottage will be advertised in the Actionline.

## 21. RULES PERTAINING TO TEENS/UNMARRIED COUPLES

1. Those staying in privately owned cottages are under the same rules as those lodging in camp owned facilities.
2. No one under the age of eighteen (18) is to stay in any private cottage, camper, tent or camp owned lodging without adult supervision.
3. Other than the immediate family, those of the opposite sex are NOT permitted to stay overnight in the same cottage, camper or tent or camp owned lodging.
4. As a Christian Camp and Ministry Center we hold strictly to Biblical standards regarding prohibition of homosexuality and sexual contact outside the bond of marriage between one man and one woman.

## 22. SAFETY PROGRAM

1. Qualified medical personnel are required to be on the grounds during organized camping sessions.
2. An appointed camp personnel will accompany any patient to a hospital if required.
3. The Senior Medical Director with consultation of the Camp Director (for that camp) shall determine the necessity of further medical attention.

## 23. MOTOR VEHICLES

1. The speed limit is 5 MPH.
2. Motorized vehicles are to be driven only on the roadways and only by licensed drivers.
3. Bicycles are not permitted during Family Camp.

## 24. FIREARMS

The possession of firearms including BB and pellet guns is PROHIBITED on the grounds from June 1 through October 1.

## 25. SUBSTANCE ABUSE

1. The use of alcohol and all tobacco products is not permitted on the camp grounds.
2. The possession or use of all illicit drugs is strictly prohibited on the campgrounds.

## 26. FAMILY CAMP EMERGENCY PERSONNEL

We request that all firemen and medical persons identify themselves and register at the Welcome Center when on the grounds for our use in implementing the safety program of the camp.

## 27. PETS

1. We prefer NO pets on the grounds.
2. NO PETS ARE ALLOWED INSIDE CAMP OWNED FACILITIES with the exception of a human assistance animal. (i.e. seeing eye dog, etc)
3. When present at privately owned housing, they MUST be confined to housing accommodations, kept on an attended leash, kept from barking.
4. They MUST be cleaned up after.
5. All pets MUST be vaccinated and proper proof is required. If they are not vaccinated they CANNOT stay on the grounds.
6. All pets must be registered and tagged at the Welcome Center at the time of arrival.
7. Violation of any of these policies or have the appearance of a threat to the safety of people they will not be allowed to stay and you will be asked to remove the pet immediately.

## 28. FINANCIAL APPEALS

All solicitations must be approved by the Camp Manager or the Director of Chambers Wesleyan Camp and Ministry Center.

## 29. BAD CHECKS

If a check, used to pay either meals or housing, is returned by the bank for insufficient funds, and is not made GOOD by December 31, the involved party will be informed that for the next season they will be on a CASH ONLY basis.

## 30. PICNIC TABLES

Camp owned picnic tables SHALL not be moved.

### 31. POOL REGULATIONS

1. Everyone MUST shower before entering the pool.
2. No spitting, nose blowing or going to the bathroom in the pool.
3. No person having any open inflamed sores or with a communicable disease is to use the pool.
4. No running.
5. No horseplay. (pushing others in, dunking or chicken fights)
6. No food, drink, or gum allowed inside the pool fence.
7. No balls, masks, fins, inflatable floats, etc in the pool. (Approved life jackets are acceptable)
8. Stay off the center rope.
9. Pre-Schoolers MUST be with a parent(s) or guardian at ALL times.
10. Children 10 and under must be accompanied (within the fence line) by an adult guardian at all times.
11. Swimmers MUST wear swimsuits. (no shorts or cutoffs will be allowed)  
\*The following garments CANNOT be worn: two-piece suits and Speedos.\*
12. Swimmer MUST be covered TO and FROM the pool. Boys may not go bare back.  
\*We encourage the Christian standard of modesty in clothing. \*
13. Gate use is for authorized personnel only. All others SHALL come through the bathhouse.

### 32. ATTENDANCE AT FAMILY CAMP SCHEDULED SERVICES

1. During Family Camp all campers, regardless of age, are encouraged to be involved in appropriate programs designated for their age group for their spiritual growth and well being.
2. During morning programs children and teens are to be in their respective programs or with their parent(s) or parental designee.
3. During evening programs children and teens are to be either in service or with their parent(s) or parental designee.
4. The use of camp recreational facilities is prohibited during scheduled programs or service.

### 33. PASTOR'S DISCOUNT

1. District Pastors with more than 1-year seniority.

For a pastor to receive three (3) full days of meals during Family Camp for him/her and dependents, he/she is to fulfill the following:

- A. Work at least one day of a camp work bee or another time coordinated with the Camp Caretaker.
- B. Service for a least thirty(30) hours at a specified camp or retreat during

the year preceding that Family Camp.

Specified camps include only Kaleidoscope and PT Children's camps, Jr. & Sr. High camps, Disciples camp and BYF camp. List of those thus qualified shall be supplied by camp retreat directors to the Family Camp Registrar.

2. District Pastors –<sup>st</sup> 1 year at Camp.

As a welcome package-4 days off full accommodations. Recommendation: Saturday through Tuesday due to the limited number of rooms and/or camping spaces.

#### \*34. EMPLOYEES

1. Background checks will be run on all paid employees against the NYS Sex Offenders List.

2. Volunteers working directly with children, or any children's camp, will be run against the NYS Sex Offenders List.

3. Anyone listed from the NYS Sex Offenders list, at any level, will be forbidden to work or volunteer at any camp.

Rates updated for 2010 camping season